



17 April 2026

Dear Parents and Carers

Welcome!

We understand from the Local Education Authority that your child has now been formally offered a place at Glebe Primary School and Nursery from September 2026. We are delighted that you and your child are joining Glebe and on behalf of the staff, governors, children and parents, it gives us great pleasure to welcome you and your family to our school.

Parents' meeting

We would like to invite you to a meeting on **Wednesday 3 June at 2.30pm in the lower school hall**. This meeting is for parents only and will introduce you to school life at Glebe and support you in preparing your child for primary school. As we have very limited parking spaces in the staff car park, access to the school will be via the pedestrian gate at Talbot Avenue only.

Important dates for your diary

In order to ensure a smooth transition into the Reception class, we have planned a number of events for you and your child. These include stay and play sessions and a chance to meet some of the key staff at our school.

The first session will be on **Friday 19 June** and is a one hour stay and play session for parents and children at **either 9.00am or 10.30am**. Full details on the session times for your child will be provided in a pack at the parents' meeting.

The second play session is on **Friday 26 June**, again for one hour and is just for the children. Full details on the session times for your child will be provided in a pack at the parents' meeting. Children who attend Little Willows Nursery on that day can be brought through from their class for the session, if parents wish. During this second session, we would like to invite you to a coffee morning where you can meet other parents, the Special Educational Needs Co-ordinator, members of the Senior Leadership Team and representatives from Friends of Glebe Primary, who will be selling good-quality, exceptionally affordable pre-loved uniform.

There will be two further play sessions, for children who **do not** currently attend our Nursery on **Thursday 2 July** and **Thursday 9 July** from **1.30pm to 2.30pm**. Children that currently attend Glebe Nursery will have various opportunities to visit our Reception staff and areas as part of their induction during our normal days.

During the summer term the class teacher will contact you by phone to learn more about your child. We will also be talking to pre-school and Nursery settings, to find out where your child is in their learning.



In September, your child's **first day will be on Wednesday 2 September**. For that first week, the children will be in school for half days in order for them to settle into school in a smaller group.

Starting full time education will make your child feel tired, even if they have attended full time Nursery or day care. The day is full of new experiences and children are required to become familiar with many new routines and expectations. We feel it is essential that we get to know your child as an individual and that they have the opportunity to build strong relationships with the adults supporting them. Again, you will be notified nearer the time of arrangements for your child.

Full time school will start on Monday 7 September.

On **Friday 11 September**, we would like to invite parents in for lunch with the children and to stay for a play session. This will enable your child to show you all the exciting things they have played with and done over their first two weeks in school and how well they have settled in.

To assist us with forward planning, **please complete the online form [here](#) as soon as possible**, indicating whether or not you are definitely accepting a place for your child and the Pre-School/Nursery your child currently attends so we can support them in their transition.

We really look forward to welcoming you and your child to Glebe Primary School and Nursery, where all staff strive to create a happy learning environment for all children.

We will be in touch soon with further information regarding transition arrangements.

Yours sincerely

Mr M Clarke
Headteacher

Mrs C Rose
EYFS Lead

